

How to Register for the Johnstone Supply - The Wallace Group's Payment Portal

OVERVIEW

This document is designed to guide you through the registration process for the Johnstone Supply- The Wallace Group Payment Portal. The individual who completes the initial setup will be designated as the primary user. We recommend that the owner or a member of the senior management team complete the registration. To submit EmPower Maryland midstream claims you will need to use the utility midstream portals.

Step One - Get Started: Go to <https://jswallacegroup.distributorprograms.com/empowermd-maryland-residential/> select "PAYMENT PORTAL REGISTRATION".

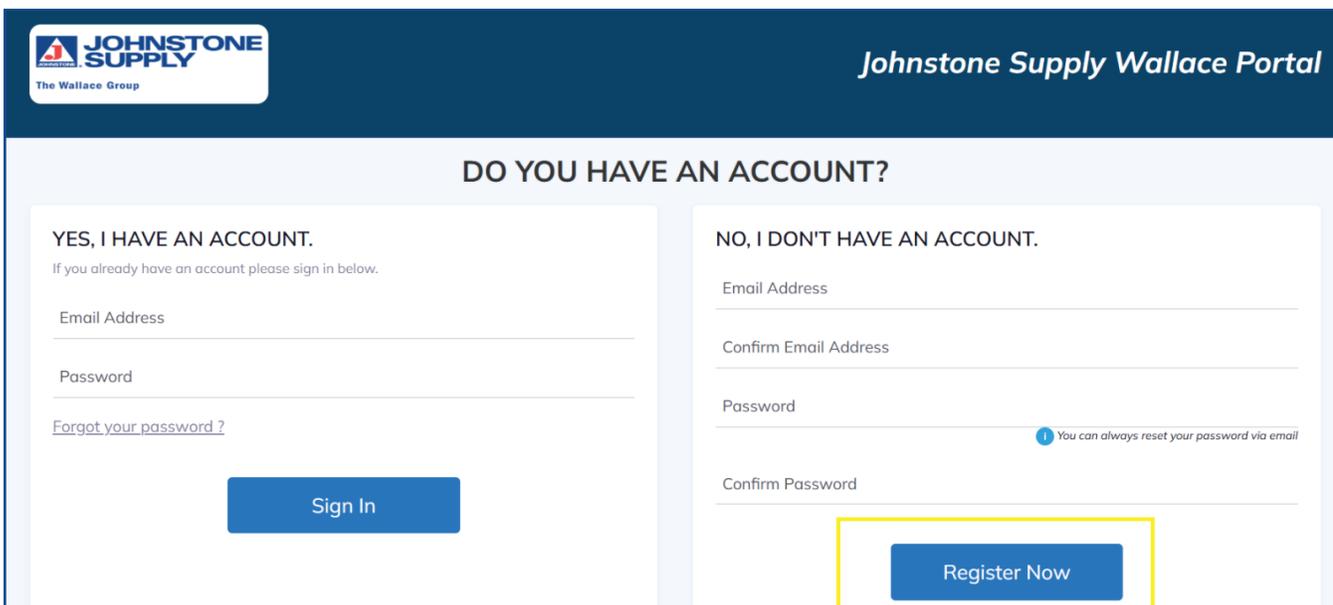
GET STARTED

Step 1: Register on the Johnstone Supply-The Wallace Group Payment Portal for faster payments right in your bank account!

Step 2: Contact the Empower Maryland Team or the Potomac Edison Team (depending on your program) to begin submitting your incentive claims. Choose the program below that you would like to participate in and begin submitting your incentive claims.

PAYMENT PORTAL REGISTRATION

Step Two - Register Now: To create an account, enter your email address and create a password. Click 'Register Now'.



The screenshot shows the registration page for the Johnstone Supply Wallace Portal. At the top left is the Johnstone Supply logo with the tagline 'The Wallace Group'. At the top right is the text 'Johnstone Supply Wallace Portal'. The main heading is 'DO YOU HAVE AN ACCOUNT?'. Below this heading are two columns of registration options. The left column is for users who already have an account, with fields for 'Email Address' and 'Password', and a 'Sign In' button. The right column is for users who do not have an account, with fields for 'Email Address', 'Confirm Email Address', 'Password', and 'Confirm Password', and a 'Register Now' button. A small blue icon with an 'i' and the text 'You can always reset your password via email' is located next to the password field in the right column.

Step Three - Company Profile: To get started, enter your Johnstone customer number. Next, fill in your business address and ZIP code; the city and state will populate automatically. Complete the remaining fields in the form, then select your primary branch name from the dropdown menu. Lastly, under Program Participation, check the boxes for the programs you'd like to enroll in.

Company Profile

Johnstone Customer Number	Company Name
Business Address	DBA
Business Zip	test600060@test.com
Business City	Contact First Name
Business State	Contact Last Name
USA ▼	JOHNSTONE ▼
Business Phone	Primary Johnstone Branch Name ▼

Program Participation: * ⓘ

Maryland

- BGE Residential Midstream Program
- Delmarva Residential Midstream Program
- PEPCO Residential Midstream Program
- Potomac Edison Residential HVAC Program
- SMECO Residential Midstream Program

Step Four - Participation Agreement: Check the box agreeing to the terms and conditions of all program participation agreements.

Participation Agreement

[BGE Residential Midstream Program](#)
 [Delmarva Residential Midstream Program](#)
 [PEPCO Residential Midstream Program](#)
 [Potomac Edison Residential HVAC Program](#)
 SMECO Residential Midstream Program

EGIA Managed Payment Portal Agreement for SMECO Residential Midstream Program on behalf of Wallace Supply LLC DBA Johnstone Supply

Midstream HVAC Program. This collaboration is designed to streamline and accelerate the application workflow, shortening the time between submission and incentive payout compared to past approaches.

Wallace Supply LLC DBA Johnstone Supply is a participating distributor in the SMECO Residential Midstream HVAC Program (hereby known "Program"). The program implementer for the SMECO Residential HVAC Midstream Program is ICF (hereby known as Implementer), Electric & Gas Industries Association (hereby known as "EGIA") is administering the payment process on behalf of Wallace Supply LLC DBA Johnstone Supply (hereby known as the "Johnstone Supply -The Wallace Group").

This Program Participation Agreement ("Agreement") is entered into this 30th day of September, 2025 ("Effective Date") between _____ ("Dealer") and Johnstone Supply- The Wallace Group regarding the incentive payment for the SMECO Residential Midstream HVAC Program. By signing this Agreement, Dealer understands and agrees to the following terms and conditions.

1.0 DEFINITIONS

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▼

I agree to the terms and conditions in all Program Participation Agreements.

Step Five – Payment information: Please enter your banking information and upload a copy of a voided check to set up payments. Then save the account. All payments are issued via ACH.

Payment Information

A copy of your Johnstone Supply - The Wallace Group invoice will be required during the claim submission process to ensure faster payment.

Receive Rebate Payment Via: ACH ⓘ

Bank Name:

Bank Routing Number: ⓘ

Bank Account Number: ⓘ

Please provide copy of voided check

Click on the Save button to save all changes.

What's Next?

You will receive a confirmation email from distributorprograms@egia.org. Additionally, you will receive an email once your account has been approved. Please allow up to 2 business day for account approval. As a reminder this portal is for payment purposes only. To submit your claims for you will use the EmPower Maryland utility portals.

We are here to help! Contact EGIA at 888-523-2140 or email us at distributorprograms@egia.org for any assistance.